

Footasylum plc Point 62
Touchet Hall Rd
Stakehill Industrial Estate
Middleton
Manchester, M24 2RP

Name:

Address:

Post Code:

Date:

Order number:

16 digit Barcode (Tracking Number):

Thank you for informing us that you have not received your parcel. We have made enquiries with our courier regarding the parcel and can advise you that the parcel was signed at the requested delivery address.

If you have still not received the parcel it is important that you complete, sign and return this declaration within the next 7 days:

If we do not receive a reply, we will assume that you have received the parcel.

DECLARATION

Signed _____

Print Name _____

Date _____

IMPORTANT INFORMATION

- Any incomplete information could mean the process is slowed down considerably. This includes a physical signature on this form
- Please complete the form *in full* and return it to us by either posting back to us emailing a scan of the completed form by reply.
- Please attach a copy of any paperwork left by the Hermes Courier such as a calling card. You may send the original but please ensure you take a photograph or a scan of the original for your records.
- A full Hermes Investigation can take up to 28 days to complete from the date we receive this form back.